

International Student Management Office

Sponsorship Program Application Instructions

Thank you for considering to volunteer as a Community Sponsor for the International Fellows Class of 2018!

When filling out your application, please remember the following:

- Please fill out the application in its entirety- only the “Co-Sponsor Information” section is optional. Incomplete applications will be returned.
- In the field that asks for rank, if you are a civilian, you should write Mr/Mrs/Ms/Dr/etc.
- If you are filling out a paper copy of the application, please ensure that you write legibly.

When you are filling out your country preferences, please choose from the following countries:

EUCOM		CENTCOM	PACOM	AFRICOM	NORTHCOM
Azerbaijan	Italy	Afghanistan	Australia	Algeria	Canada
Belgium	Luxemburg	Egypt	Bangladesh	Botswana	Mexico
Bulgaria	Macedonia	Iraq	India	Congo	
Czech Rep	Netherlands	Jordan	Indonesia	Ethiopia	SOUTHCOM
Estonia	New Zealand	Kuwait	Japan	Mali	Argentina
Finland	Norway	Lebanon	Korea	Morocco	Brazil
France	Poland	Oman	Malaysia	Nigeria	Colombia
Georgia	Romania	Pakistan	Nepal	Senegal	Guatemala
Germany	Serbia	Saudi Arabia	Philippines		Peru
Greece	UK	Turkey	Taiwan		
Israel	Ukraine	UAE	Vietnam		

Please note, that this is a tentative list of available countries. Participation in the Sponsorship Program is voluntary, and typically, 10-20% of the officers attending NDU will choose not to participate. You can also choose to list regions/COCOMs as opposed to specific countries. If you mark that you are unwilling to sponsor someone that is not on your preference list, keep in mind that assignments are made on a first come, first serve basis, and there is the possibility your preferences may not be possible to meet.

When you are done your application, please send it to Katie Martin, at Katherine.martin.civ@ndu.edu.

In addition to your application form, please send the following:

- A brief bio on you/your spouse/family or a copy of your CV.
 - **WHY-** Feedback from the International Fellows shows that they will have an easier time connecting with someone they don't know, if they are provided with some information upfront. Your bio/CV *will not* be used in evaluating your acceptance into the sponsor program. Your bio/CV *will* be used in the Introduction Email, which is sent by the Sponsor Program Manager to the International Fellow and his/her sponsor as an electronic introduction.
- A picture of you/your family (**OPTIONAL**).
 - **WHY-** The photo serves multiple purposes- one, it would be used in the Introduction Email sent to you and the officer you are sponsoring. Two, it would be useful in helping the ISMO staff recognize sponsors, and help connect sponsors and sponsorees at NDU events.

For questions/concerns, please contact Katie Martin at Katherine.martin.civ@ndu.edu or at 202-685-4240.

Sponsorship Program Application

Contact Information (Please Print)

Name (Last, First MI): _____

Rank: _____

Address: _____

Phone: _____

Email: _____

Secondary languages (if applicable): _____

Are you **currently** employed by the Department of Defense? (Y/N): _____

Please list your current employment: _____

Please rank the Regions/Countries from which you would prefer to host:

1. _____
2. _____
3. _____
4. _____
5. _____

Are you willing to sponsor someone not from your preferred countries? (Y/N): _____

Your Family:

Spouse (Y/N): _____

Number of Children (if applicable): _____

Please list their Age(s) and Gender(s): _____

Co-Sponsor Information

(Optional, if your spouse will be sponsoring with you, and would like announcements to be sent to them)

Name/Rank (Last, First MI): _____

Address (If different from above): _____

Relationship to Primary Sponsor: _____

Phone: _____

Email: _____

Remarks

List additional hosting preferences, for example "I would prefer to host a fellow without children"

Please tell us why you want to sponsor an International Fellow at NDU:

Have you sponsored Fellows in the past? (Y/N): _____

If yes, how many years have you been a sponsor? _____

Statement of Understanding

By initialing below, you acknowledge that you understand the following statements:

_____ I understand that all international students are paid a salary plus a stipend for lodging and meals by their government or the US, and require no financial assistance from us.

_____ I agree **not** to use the association with this program for any benefit other than sharing American experiences with my international guest. This includes financial gain and/or business transactions, religious proselytizing, or improper relations that reflect poorly on the Sponsorship Program.

_____ I understand that as a sponsor I am expected to meet with my assigned International Fellow at least once per month, and that in most cases this is particularly crucial in the first months.

_____ I understand that my participation in this program does not grant me automatic renewal for sponsorship in the next academic year.

Primary Sponsor Signature

Date

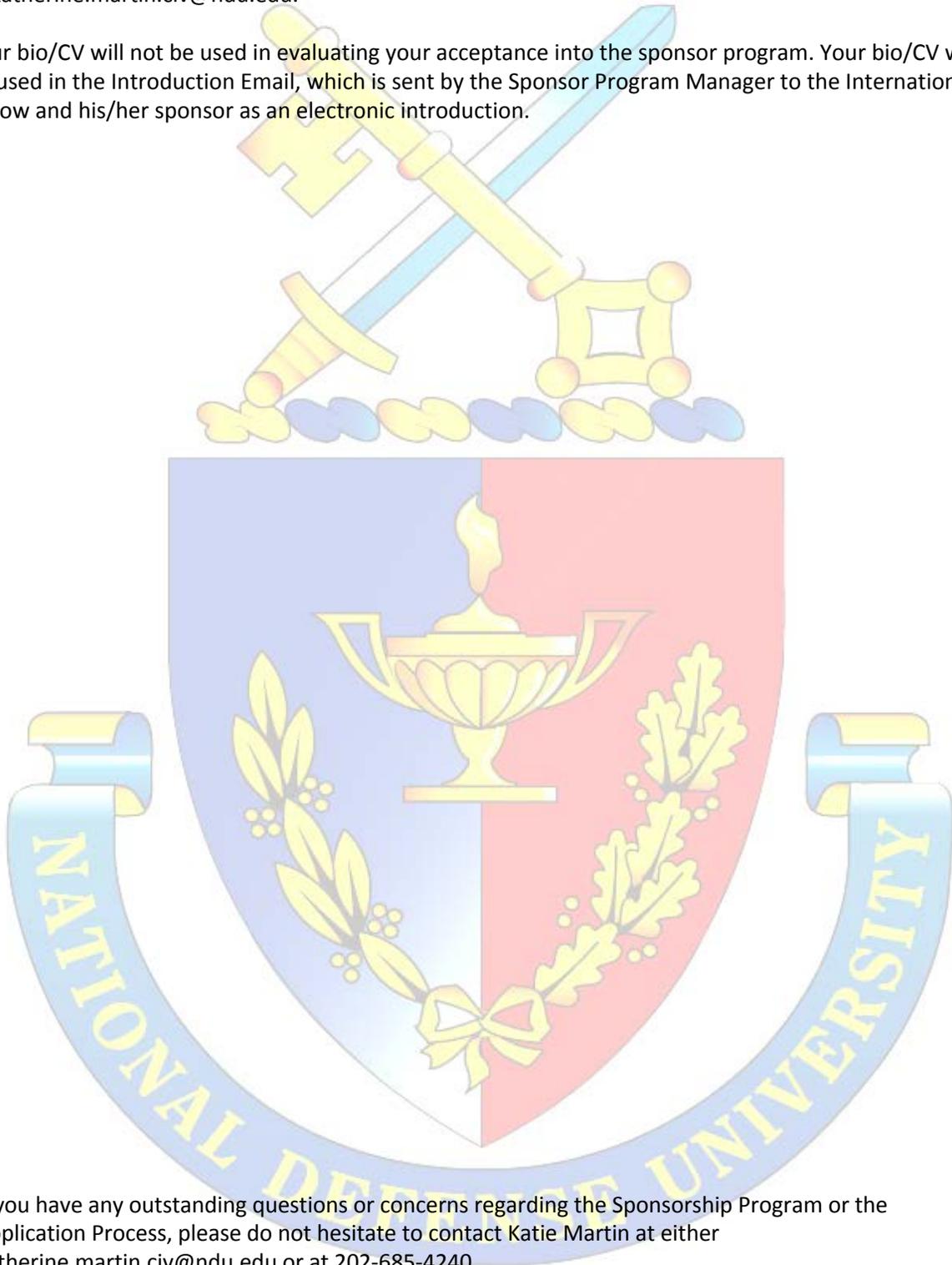
Co-Sponsor Signature (If Applicable)

Date

Sponsor Bio/CV

Please provide a brief biography about yourself in the text box below. If you already have a bio or CV prepared, you can send it over as an email attachment with the rest of the application to Katie Martin at katherine.martin.civ@ndu.edu.

Your bio/CV will not be used in evaluating your acceptance into the sponsor program. Your bio/CV will be used in the Introduction Email, which is sent by the Sponsor Program Manager to the International Fellow and his/her sponsor as an electronic introduction.



If you have any outstanding questions or concerns regarding the Sponsorship Program or the Application Process, please do not hesitate to contact Katie Martin at either katherine.martin.civ@ndu.edu or at 202-685-4240.